Growing Smarter Together



Forsta Visualizations March 2025 Release



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Growing Smarter Together



1.Introduction

This document describes new and improved features in the Forsta Visualizations March 2025 Release.

If you would like to know more about these features, please contact the support team at <u>visualizationsSupport@forsta.com</u> and they will be able to assist you.

Best Regards, Forsta Team





2.Project administration Email verification

To enable certain features within Forsta Visualizations, the email associated with your Admin account must be verified. This requirement is only applicable if the features necessitating verification are enabled on your account. While email verification is not mandatory, failure to complete it will restrict access to these additional features.

To verify your account, follow the instructions provided in the banner info message.

| Forsta HX Platform | m Visualizations 💌 | A P | lease verify your email address by clicking HERE | SHOW MORE ~ | × | Switch to old i | nterface | 0 |
|--------------------|---------------------------------------|-------|--|--------------|--------|---------------------------|------------|-----|
| Projects | Projects | | | | | | | |
| Users | Lets get going, create your first pro | oject | | | | | | |
| Global Templates | | | | | | | | |
| Overview | Folders Tree View | | | | | | NEW PROJEC | π |
| | | | | | | Search projects | ٩ | |
| | PROJECTS | ID • | PROJECT CODE | PROJECT NAME | STATUS | DATE CREATED ACTIVE USERS | LOCKED | - 1 |

Clicking the verification button will send a code to the email address linked to the loggedin admin. You will then see an email verification popup.

| Forsta HX Platform | m Visualizations 👻 | | | | | Switch to ok | Linterface ⑦ ② |
|----------------------|---------------------------------------|-----------|--|----------------------------|--------|---------------------------|----------------|
| Projects | Projects | | | | | | |
| 🔐 Users | Lets get going, create your first pro | oject | EMAIL VERIFICATION | × | | | |
| iii Global Templates | | | Verification is required to access the Keyless data impor | t and QuickLinks features. | | | |
| E Overview | Folders Tree View | | Please enter the verification code sent to the email add admin account. | ress associated with your | | | NEW PROJECT |
| | | | Email verification code * | VERIFY CODE | | Search projects | ۹) 🔳 |
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The verification email, sent from <u>admin@dapresy.com</u> will contain your verification code, which is valid for 15 minutes.

Below is an example of how the email will appear.



Dear Katie Thompson,

Your verification code is: 50831413

Please use this code to complete your email verification process.

The code will expire in 15 minutes, so make sure to enter it promptly.

If you did not request this verification code, please ignore this email.

Best regards,

Forsta Vizualizations

Once you have entered the correct code, a green "successfully verified" banner will appear at the top.

| Forsta HX Platform | n Visualizations 🔻 | Your email address has been successfully verified. | | Switch to old | Linterface 🧿 | 9 |
|--------------------|---|--|--|-------------------------|--------------|------|
| Projects | Projects | | | | | |
| Users | Lets get going, create your first project | | | | | |
| Global Templates | | | | | | |
| ∃≣ Overview | Folders Tree View | | | | NEW PROJ | IECT |
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| | | | | SATE OFFICE ANTHE HOLDS | | |

If the wrong code is entered three times, you will need to request a new verification code.

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Project archiving

To maintain optimal performance for each installation, we have implemented rules for "project sleep," "project archived," and "project delete." These actions will occur automatically, with email notifications sent regarding archiving and deletion.

These rules are based on project inactivity. A project is considered active as long as a user or admin logs in, or if a scheduled import/export is executed.

Project sleep

After 10 days of inactivity, a project will enter Sleep mode. This conserves server resources while preserving all your data. Your project remains fully intact and will be available when reopened.

Project archiving

If a project has been inactive for six months, it will be automatically archived. One month before the expected archiving date, an email will be sent to the project creator and, additionally, all email addresses listed under "Project archiving" in Project settings.

| Project Settings | | | | | |
|---|---|---|--|--|--|
| | _ | | | | |
| Performance | Save | | | | |
| ដំរាំ Hierarchical and Optional filters | PROJECT ARCHIVING | | | | |
| Layouts and Formats | | | | | |
| Calculation and Results | Email address used for archiving/deletion information mails | hugo pearson@thecompany.com.kyle.smith@thecompany.com | | | |
| Exports | C Enable This option if you never want to archive this project. | | | | |
| 🔎 Access rights | Enabled by Emma Darlvis (March 20, 2025) | | | | |
| Events and Forms | | | | | |
| Email sender address | | | | | |
| Security settings | | | | | |
| Custom code | | | | | |
| Project name and location | | | | | |
| ♂ ^Q Linked projects | | | | | |
| 🐣 Beta settings | | | | | |
| Project archiving | | | | | |
| Project archiving | | | | | |



An archived project must be restored to become available again. This can be done through the UI on your Project Selection page by clicking the three dots on the right.



For projects archived prior to 2025, report users will not be included in the restoration process. Conversely, for projects archived during or after 2025, report users and their associated settings will be restored.

Project deletion

If a project has been inactive for 15 months (nine months in archived mode and six months in sleep mode), it will be automatically deleted. One month before the expected deletion date, an email will be sent to the project creator and all email addresses listed under "Project archiving" in Project settings.



Keep project active

If you have a project that you never want to be archived, such as a demo or one with limited activity, you can disable the automatic archiving and deletion option. This setting is available under the "Project archiving" section in Project settings. When enabled, a log of who enabled it and when it was enabled will be shown.

| Project Settings | | |
|-----------------------------------|---|---|
| Performance | Save | |
| Hierarchical and Optional filters | PROJECT ARCHIVING | |
| Layouts and Formats | | |
| Calculation and Results | Email address used for archiving/deletion information mails | hugo pearson@thecompany.com,kyle.smith@thecompany.com |
| Exports | Enable this option if you never want to archive this project. | |
| 🔎 Access rights | Enabled by Emma Daréus (March 20, 2025) | |
| Events and Forms | | |
| 🖾 Email sender address | | |
| Security settings | | |
| Custom code | | |
| Project name and location | | |
| ϕ° Linked projects | | |
| 🐣 Beta settings | | |
| Project archiving | | |
| Project archiving | | |
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