



Data Integration User Manual -MWM² Integration-



Revision history

Version	Date	Revision Description
1.0	11/28/2017	Initial version
1.1	02/26/2018	Document modified for new UI



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Overview

Scope

This document is a user manual for MWM² API Data Integration. It contains all relevant information for this integration that has been implemented in the Dapresy system.

Purpose

The purpose of this document is to provide an overview of MWM² API Data Integration and how to use it in the Dapresy system.

NOTE: Throughout the rest of this manual, MWM² API Data Integration will be referred to as API.



Getting Started

This API allows you to export survey data from the MWM² survey platform directly into Dapresy to be used as a data source.

Pre-Requirements

In order to use this API, you will need to have an account on MWM² platform with the API feature enabled. Account credentials are mandatory parameters for this integration into Dapresy. These credentials will be used for authentication from Dapresy.

To check if your account has API feature enabled or to enable API feature on your existing account, please contact MWM² support.



Using the System

Process Flow

The data integration process works like below:

1.0 Setup integration

2.0 Save configuration

3.0 Use imported data



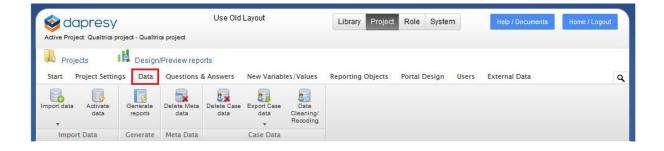
Setup Integration

To setup the MWM² API data source adapter, you must complete the following 5 tasks:

Task 1: Access Data Integration UI

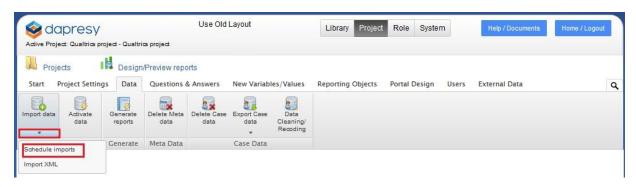
To access the Data Integration UI in Dapresy, please follow these 4 steps:

- 1. Log into Dapresy
- 2. Select the Data tab from the main menu



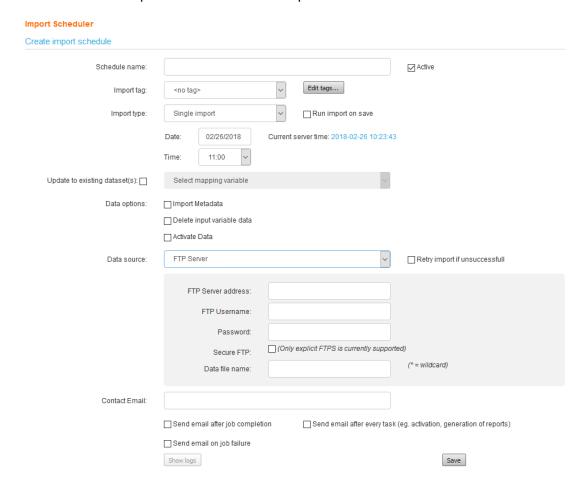


3. Click on the arrow under Import data, then select Schedule imports from the dropdown menu





4. Then the Import Scheduler UI will be opened

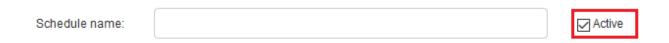


Task 2: Create a Data Adapter

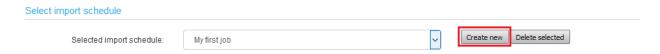
Your first Data Adapter is automatically created when you access Import Scheduler UI for the first time. This screen contains all of the setup controls for the new data adapter instance. Some of these parameters are mandatory, and some are optional.

When you access this screen for the first time, you need to enter the **Schedule name** and check the **Active** checkbox.





After the first Data Adapter has been created, then you can create another Data Adapter for the same project with different configurations. To create a new Data Adapter, just click the 'Create new' button on Import scheduler UI.



The import schedule configuration form will be cleared for new parameters and configurations. Also, if you need to delete a Data Adapter, simply select the Data Adapter you would like to delete from the **Selected import schedule** dropdown list and then click the 'Delete selected' button.

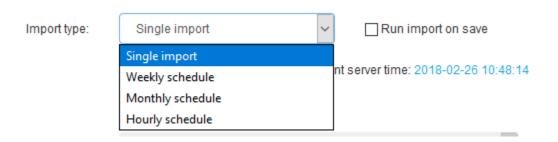
Task 3: Set Data Import Scheduler

Every Import Scheduler job can be scheduled to be triggered just once or to be repeated based on one of the following schedules:

- Hourly
- Weekly
- Monthly

You can select the schedule type from the 'Import type' dropdown menu on the Import scheduler UI.





<u>NOTE:</u> When the 'Run import on save' checkbox is selected, then the import job will be triggered immediately after the **Save** button has been clicked. Scheduled jobs will also be saved for the time that you select.

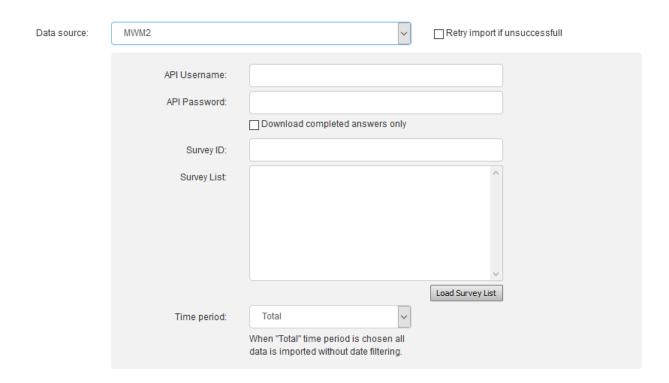
Task 4: Choose Data Source

To select a Data Source for your Data Adapter, use the **Data source** dropdown menu. This dropdown list contains all data sources that users have access to.





By default, the data source is set to the FTP Server, but this should be changed to **MWM**². When MWM² is selected as the data source, then the configuration form will be loaded on UI.



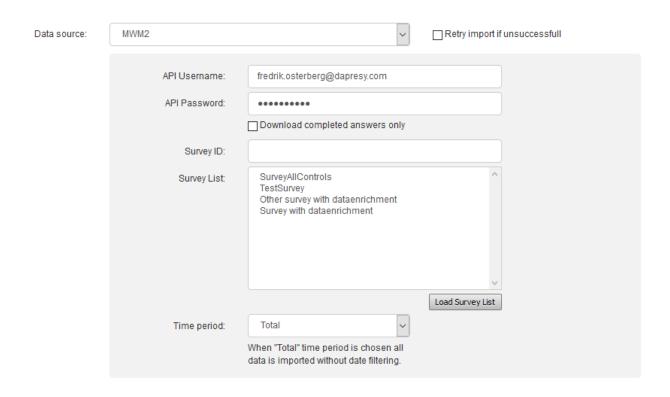
Task 5: Set up Data Source

To set up the MWM² data source, you need to create an API key parameter. To learn how to do this, see Pre-Requirements on Page 5 of this manual.

To setup MWM² data source, follow these steps:

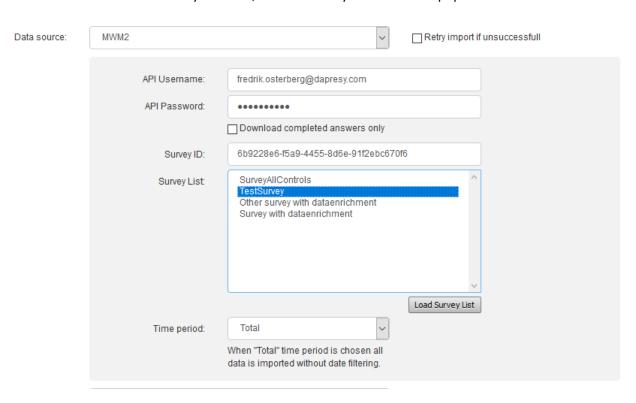
- 1. Enter your credentials (username/password) in proper fields on UI.
- 2. Click 'Load surveys list' button.
- 3. The survey list will be populated with all surveys from MWM² that are linked to the provided account



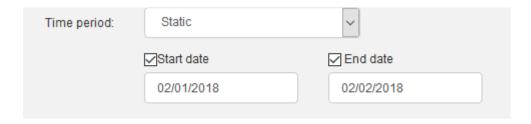




4. Select the desired survey from list, and the Survey Id field will be populated



5. Choose the time period for the selected survey's data. Select this from the **Time period** dropdown. If nothing is selected, then the system will load data from all respondents. If a specific date range is needed, then select the '**Static**' option from time period dropdown.

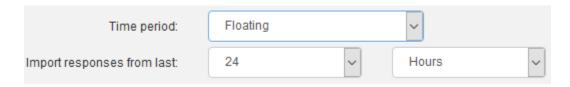




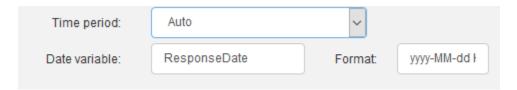
6. The Start and End date controls will appear. Simply check the Start and End date check boxes and choose the specifc dates from the calendars.

There are also other options for Time period:

 Floating: This option loads respondents from last N hours or days (depends on selection)



- Total: This option will load all respondents in survey
- Auto: When this option is selected, next import will select highest date of last imported respondent and use that as a start date for new import





Response status filter

On MWM² platform you can filter respondents by completed/uncopmpleted answers. If you need to download respondents with only all completed answers, then select 'Download completed answers only' checkbox on UI

